

MEETING MINUTES

Topic: Group Meeting

Thursday, May, 31 2018

4:00 pm – 5:00 pm

Minutes recorded by Saood Alenezi

Meeting called by Marzouq Alenezi

Attendees: Saood Alenezi, Saoud Alenezi, Hussain Alshammari, Naser Alowaihan, and Marzouq Alenezi

Table 1. Record of meeting.

4:00 pm to 5:00 pm	Begin Meeting <ul style="list-style-type: none">• We discuss what we have left• Discuss where are we at in the project• Discuss about the angles in our CAD model, how we are going to connect the pipes together	Saood House
---------------------------	--	-------------

Table 2. Tasks Assigned.

Task	Person Assigned	Due Date
Attend the next meeting	Saood Alenezi	By next meeting

Attend the next meeting	Hussain Alshammari	By next meeting
Attend the next meeting	Marzouq Alenezi	By next meeting
Attend the next meeting	Saoud Alenezi	By next meeting
Attend the next meeting	Naser Alowaihan	By next meeting

Next formal meeting: 03/06/2018, Room 218, Eng